

Z-HOPE International Women of Color

Procedures for Implementation (as of January 2007)

Book Information

We are requesting the following books for research from elementary school level to high school.

- dictionaries, encyclopedias, math books, science books, including computers science and health

Note:

- DO NOT SEND MAGAZINES.
- Teachers in your chapter should ask their principal for books that will be discarded at the end of the semester that are in good condition or new.

Procedure

(Please read procedures carefully.)

1. Each participating chapter must submit a **Letter of Intent** stating their intent to implement the Literacy-Education Program on chapter stationary or form enclosed to: National Z-HOPE International Women of Color Coordinator – Soror Singletary. Chapter must underwrite cost of shipment to Africa. Books can be shipped in barrels for a weight up to 300 lbs. For chapters located in Connecticut, New Jersey and New York underwriting is optional. Company will pick up for shipping. All other states must go to the **post office and request an “M” bag** for sending books or educational supplies to Africa.
2. To **ship donations by cargo** using an “M” bag, contact:
Mr. ATA Kuabena Aduna – Phone number: (646) 541-8492
~ or ~
Mrs. Margaret Cobbina – Worldwide Shipping and Packaging (718) 993-1116
Note: Be sure to mention referral by Mary Singletary.
3. **Z-HOPE points**
 - A. Letter of Intent and copy of postal receipt must be mailed or faxed to:
Soror Mary E. Singletary, Nat’l Coord.
Z-HOPE International Women of Color
158 Valley Road, Montclair, N.J. 07042
Tel: 973 746 8472 Fax: 973 746 0389
~ and to ~
 - B. Your State Director or State Z-HOPE Coordinator depending on your state’s requirements.

Mail financial donations to:

Soror Katrina Wallace, Financial Secretary
Z-HOPE International Women of Color
Zeta Phi Beta Sorority, Inc.
P.O. Box 778
Willingsboro, N.J. 08046

Mail books and educational material to:

Leo Yankson, Librarian
Cape Coast Children’s Library
P.O. 281
Cape Coast, Ghana, West Africa